

# Finance for Non-Finance Managers

For managers at all levels who have not previously been exposed to basic finance training  
| 1 day

**Managers will be able to understand basic accounting theory and jargon, read and interpret financial statements, and prepare/monitor their own budgets.**

## Objectives

On completion of the training, participants will be able to:

- link financial principles to an organisation's vision, mission and strategies
- apply the basics of accounting theory
- read and interpret financial statements
- apply rigour to the preparation of their budgets
- understand accounting jargon and buzz words
- explore methods for applying financial techniques to their decisions
- effectively communicate with finance and accounting departments

## Key Content

- Finance and its links to the organisation's vision, mission and strategies
- The Balance Sheet
- The 'Big Five'
- The Income Statement
- Depreciation
- The Journals and Ledger
- The Trial Balance
- The accounting process from beginning to end
- Budgets
- Performance Indicators
- Demystifying the Jargon

## Comments by Participants

- Very good presentation and simple examples to follow up
- Presenter easy to communicate with - adjusted terminology with level of skill
- Accountancy is not boring!
- Exercises very good - help you understand the way it's all put together
- All relevant and timely
- Working with examples related to council situation was good
- I enjoyed the activities and exercises. They were very informative.
- All the exercises were relevant and interesting. They also test your knowledge of the subject.
- Very good presentation
- High opinion of presentation - explanations understood and appreciated.
- Excellent - good examples in layman's' terms
- Very good - clearly explained things and notes are very good