

People Skills for Project Managers

For Project Managers who want or need to enhance their people management skills | **2 days** ideally

Participants will be able to effectively develop project teams, communicate, lead and manage team members, and get win-win outcomes interacting with others.

Objectives

On completion of the training, participants will be able to:

- apply behavioural interviewing principles to the recruitment process
- help their team progress towards becoming a high-performing team
- apply critical success factors for effective meetings and presentations
- work towards win-win outcomes when negotiating or dealing with conflict
- apply key leadership practices when managing their project team

Key Content

- Selection criteria for recruiting staff
- Behavioural interviewing
- Building a performing project team
- Valuing and working with diversity
- Managing meetings
- Effective presentations
- Assertiveness and empathy
- Principled negotiation
- Leadership and management
- Key leadership practices

Comments by Participants

- I have not had a better facilitator than Narayan in all my workshops that I have attended. Very informative, examples are relevant and interesting, empathic and sincere. Easy to talk to, and feedback built confidence.
- Narayan has a very warm nature. It is very easy to listen to and understand what he is presenting.
- Excellent; well organised, structured and knowledgeable.
- I enjoyed Narayan's sessions. He confidently presented his topics in an interesting way. He also coordinated the course well and kept it on track.
- An excellent communicator and presenter.
- I am definitely confident about implementing the people skills side of things which will also help in projects with communication – and meetings.
- I have left the course feeling more confident in myself and my ability to not only manage projects but also use some of the skills to manage my team.
- Thanks for your knowledge and insights. It was great to have that help. I really enjoyed myself and learnt a lot, not only about project management but also myself.